

CANDIDATE	INTERVIEWER	DATE	STAGE
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INTERVIEW QUESTIONS · ASSET MANAGER

1	What experience do you have with asset management?	1 2 3 4 5	
2	What software programs are you familiar with for tracking assets?	1 2 3 4 5	
3	Can you provide an example of a time when you identified an issue with an asset and how you resolved it?	1 2 3 4 5	
4	How would you go about budgeting for new assets?	1 2 3 4 5	
5	Can you tell me about a time when you had to manage a crisis situation with assets?	1 2 3 4 5	
6	What policies and procedures do you have in place for managing assets?	1 2 3 4 5	
7	Can you provide an example of a time when you had to deal with a difficult customer or client?	1 2 3 4 5	
8	Describe how you would go about assessing the value of an Asset.	1 2 3 4 5	
9	How would you handle negotiations for the purchase or sale of an Asset?	1 2 3 4 5	
10	What is your philosophy on risk management when it comes to Assets?	1 2 3 4 5	

OVERALL ASSESSMENT

CRITERIA	SCORE (1-5)	NOTES
Educational Background Appropriate qualifications or training for the position.	1 2 3 4 5	
Prior Work Experience Skills or qualifications acquired through past work.	1 2 3 4 5	
Qualifications / Experience The technical skills the position actually needs.	1 2 3 4 5	
Problem Solving Abilities Demonstrated critical problem-solving.	1 2 3 4 5	
Communication Team building and communication skills.	1 2 3 4 5	
Organizational Fit Would this hire steer the organization the right way?	1 2 3 4 5	
Directional Fit A step forward, or backward, in their career?	1 2 3 4 5	

RECOMMENDATION

☐ Advance ☐ Hold ☐ Decline

1 = well below the bar · 3 = meets it · 5 = clearly above it

AvaHR — hiring software for teams without a recruiter
Use the same scorecard for every candidate in this role.