

CANDIDATE	INTERVIEWER	DATE	STAGE
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INTERVIEW QUESTIONS · AUDITOR

1	What is your experience with auditing?	1 2 3 4 5	
2	Have you ever done any work in a specific industry or sector?	1 2 3 4 5	
3	Provide me with some examples of audits that you have conducted.	1 2 3 4 5	
4	What is your approach to auditing?	1 2 3 4 5	
5	How do you handle being confronted with difficult or complex situations?	1 2 3 4 5	
6	Can you think of a time when you had to go above and beyond the call of duty in your work?	1 2 3 4 5	
7	What do you think are the essential qualities of an auditor?	1 2 3 4 5	
8	What is your experience with reviewing financial statements?	1 2 3 4 5	
9	What software do you know how to use for auditing purposes?	1 2 3 4 5	
10	Give me an example of when you identified an issue in financial records and what you did to rectify it.	1 2 3 4 5	

OVERALL ASSESSMENT

CRITERIA	SCORE (1-5)	NOTES
Educational Background Appropriate qualifications or training for the position.	1 2 3 4 5	
Prior Work Experience Skills or qualifications acquired through past work.	1 2 3 4 5	
Qualifications / Experience The technical skills the position actually needs.	1 2 3 4 5	
Problem Solving Abilities Demonstrated critical problem-solving.	1 2 3 4 5	
Communication Team building and communication skills.	1 2 3 4 5	
Organizational Fit Would this hire steer the organization the right way?	1 2 3 4 5	
Directional Fit A step forward, or backward, in their career?	1 2 3 4 5	

RECOMMENDATION

☐ Advance ☐ Hold ☐ Decline

1 = well below the bar · 3 = meets it · 5 = clearly above it

AvaHR — hiring software for teams without a recruiter
Use the same scorecard for every candidate in this role.