

CANDIDATE	INTERVIEWER	DATE	STAGE
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INTERVIEW QUESTIONS · BUILDING INSPECTOR

1	What are your qualifications?	12345	
2	How much experience do you have in the field?	12345	
3	What is your understanding of the job responsibilities?	12345	
4	Can you provide us with a list of past clients/projects?	12345	
5	Have you ever had to deal with an emergency situation while on the job?	12345	
6	What do you think are the most important qualities for a successful Building Inspector?	12345	
7	Have you ever worked as a Building Inspector before? If yes, please describe the situation.	12345	
8	What are the most important duties of a Building Inspector?	12345	
9	How do you handle problem situations?	12345	
10	What have you done to keep up with the latest changes in the field of Building Inspection?	12345	
11	What are some of the most challenging aspects of your job?	12345	
12	Can you describe a time when you had to go above and beyond the call of duty?	12345	

OVERALL ASSESSMENT

CRITERIA	SCORE (1-5)	NOTES
Educational Background Appropriate qualifications or training for the position.	12345	
Prior Work Experience Skills or qualifications acquired through past work.	12345	
Qualifications / Experience The technical skills the position actually needs.	12345	
Problem Solving Abilities Demonstrated critical problem-solving.	12345	
Communication Team building and communication skills.	12345	

CRITERIA	SCORE (1-5)	NOTES
Organizational Fit Would this hire steer the organization the right way?	12345	
Directional Fit A step forward, or backward, in their career?	12345	

RECOMMENDATION

☐ Advance ☐ Hold ☐ Decline

1 = well below the bar · 3 = meets it · 5 = clearly above it

AvaHR — hiring software for teams without a recruiter
Use the same scorecard for every candidate in this role.