

CANDIDATE	INTERVIEWER	DATE	STAGE
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INTERVIEW QUESTIONS · HOUSEKEEPER

1	Are you available full-time or part-time?	12345	
2	Can you do laundry and run errands?	12345	
3	What is your cleaning routine?	12345	
4	Do you have experience in home organization?	12345	
5	What are some of your previous housekeeping duties?	12345	
6	Do you have experience working with children or pets?	12345	
7	What is your availability like?	12345	
8	Are you comfortable running errands or doing laundry for the family?	12345	
9	What do you think is the most important aspect of being a good housekeeper?	12345	
10	Do you have any references?	12345	
11	What hours can you work?	12345	
12	What days can you work?	12345	

OVERALL ASSESSMENT

CRITERIA	SCORE (1-5)	NOTES
Educational Background Appropriate qualifications or training for the position.	12345	
Prior Work Experience Skills or qualifications acquired through past work.	12345	
Qualifications / Experience The technical skills the position actually needs.	12345	
Problem Solving Abilities Demonstrated critical problem-solving.	12345	
Communication Team building and communication skills.	12345	
Organizational Fit Would this hire steer the organization the right way?	12345	

CRITERIA

SCORE (1-5) NOTES

Directional Fit

A step forward, or backward, in their career?

- 1
- 2
- 3
- 4
- 5

RECOMMENDATION

- ☐ Advance
- ☐ Hold
- ☐ Decline

1 = well below the bar · 3 = meets it · 5 = clearly above it

AvaHR — hiring software for teams without a recruiter
Use the same scorecard for every candidate in this role.