

CANDIDATE	INTERVIEWER	DATE	STAGE
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INTERVIEW QUESTIONS · HOUSEKEEPING SUPERVISOR

1	What experience do you have in supervising a team of housekeepers?	1 2 3 4 5	
2	How well do you handle conflict resolution?	1 2 3 4 5	
3	What qualities do you think are essential for a successful Housekeeping Supervisor?	1 2 3 4 5	
4	Describe your experience with budgeting and inventory management.	1 2 3 4 5	
5	Which systems are essential for efficiently monitoring employee performance?	1 2 3 4 5	
6	How do you handle difficult situations or complaints from guests?	1 2 3 4 5	
7	What type of personality do you think would be successful in this role?	1 2 3 4 5	
8	What are some qualities you think would make you a great candidate for this position?	1 2 3 4 5	
9	How do you prioritize your work and ensure that everything is done on time?	1 2 3 4 5	
10	How do you motivate your team members to achieve high standards of cleanliness?	1 2 3 4 5	

OVERALL ASSESSMENT

CRITERIA	SCORE (1-5)	NOTES
Educational Background Appropriate qualifications or training for the position.	1 2 3 4 5	
Prior Work Experience Skills or qualifications acquired through past work.	1 2 3 4 5	
Qualifications / Experience The technical skills the position actually needs.	1 2 3 4 5	
Problem Solving Abilities Demonstrated critical problem-solving.	1 2 3 4 5	
Communication Team building and communication skills.	1 2 3 4 5	
Organizational Fit Would this hire steer the organization the right way?	1 2 3 4 5	
Directional Fit A step forward, or backward, in their career?	1 2 3 4 5	

RECOMMENDATION

☐ Advance ☐ Hold ☐ Decline

1 = well below the bar · 3 = meets it · 5 = clearly above it

AvaHR — hiring software for teams without a recruiter
Use the same scorecard for every candidate in this role.